



## INFORMATION REGARDING THE PROCESSING OF PERSONAL DATA WHEN CONDUCTING WRITTEN OR ORAL EXAMINATIONS USING ELECTRONIC MEANS AT THE UNIVERSITY OF MACEDONIA

Under the General Data Protection Regulation (GDPR) (EU) 2016/679, we wish to provide you the conditions applied to the collection and processing of your personal data, when conducting written or oral examinations using electronic means at the University of Macedonia.

1. Your personal data are collected, stored and processed by the University of Macedonia (156 Egnatia Street, GR-546 36 Thessaloniki, Greece).

2. Which personal data do we collect?

Your personal data collected are those necessary for your participation in the examination and your grading and in particular: Surname, first name, student registration number, academic email, identification document image, image and sound data from the camera and microphone of the electronic device with which you participate in the exam as well as its IP address, date and time of connection to the exam/video conference platform, submission and grading of exercise.

3. What is the purpose of processing your personal data?

The conduct of written or oral examinations using electronic means.

4. On what legal ground(s) do we process your personal data?

Processing your personal data is necessary:

a) For the implementation of Decision no. 8/31.1.2024 of the Senate of the University of Macedonia and the urgent Interpretive Circular of 25-1-2024 regarding the conduct of written or oral examinations using electronic means.

b) For the fulfillment of the University's duty in the public interest, which in his case is the conduct of the examinations.

5. How long do we keep your personal data?

Your personal data will be retained for the duration of your active student status, with the exception of your ID image, video, audio and network connection data, which will be retained until grading is finalized by the instructor.

6. Who has access to your personal data

Your personal data will not be transferred to third parties without your prior information and express consent, unless this is required by the collecting purposes and/or by law for statistical, audit or other purposes.

7. What are your rights and how can you exercise them?

You have the right to: i) obtain access to your personal data; ii) ask for incorrect, inaccurate or incomplete personal data to be corrected; iii) request that your personal data be erased; iv) request the restriction of the processing of your personal data in specific cases; v) receive your personal data and send it to another controller ('data portability') and v) withdraw your consent at any time.

For any matter regarding the protection of your personal data, you have the right to contact the Data Protection Officer of the University of Macedonia, Egnatia 156, GR-546 36, e-mail: [dpo@uom.edu.gr](mailto:dpo@uom.edu.gr), telephone 2310.891901.

The competent authority in Greece is the Personal Data Protection Authority (Kifisias 1-3, GR-115 23, Athens, [www.dpa.gr](http://www.dpa.gr), 210.6475.600).